

**Hills Tennis Association Inc.**  
Minutes of the  
**Management Committee Meeting**  
held  
Monday 19 November, 2012, 7.00 pm  
at Mark Benson's Home

**Attendees:** Mark Benson, Sally Manuel, Robyn Bond-Wallner, Jody Whittaker, Adrian Pobke

**Apologies:** Lauren Thurgood

**Chairperson:** Mark Benson

Meeting opened at 7.15 pm.

**1. Minutes**

- 1.1 Minutes of last meeting 22 October, 2012. Minutes of meeting was approved by members present. apart from the adjustment below:
- 1.2 Action and Business Arising from Minutes not elsewhere discussed on the Agenda (and action carried forward from last meeting):
  - Tennis SA Awards Night, clubs emailed. No further action.
  - Junior Grading has been undertaken and completed, just waiting on program. . Ongoing. **Action: S Manuel. REFER TO SPECIAL GENERAL MEETING AGENDA**
  - S Manuel to request that F Pobke draw up template all clubs requesting them to fill in the information and return to her. Ongoing. **Action: S Manuel**
  - Ball Orders: Adrian still waiting on final numbers from Littlehampton. Email clubs advising that there are 30 dozen balls available for purchase. **Action: A Pobke and advise S Manuel. S Manuel to advise clubs. TBA**
  - Delivery of Slazenger goods: No further action.
  - Results Recording issues resolved. No further action required.
  - Mark emailed JAC/SAC re concerns that had been raised re using Summertown courts as a finals venue, SAC/JAC advised that there isn't a problem. No further action.
  - John Wesley (Strathalbyn) team has been winning. Ongoing. Mark Benson to contact out of courtesy before Christmas. **Action: M Benson**

**2. Secretary's Report**

**S Manuel**

***Correspondence In:***

- Email (MC cc'd) from SAC Chair re Stirling's breach of 2.2.7 Rule of Match and Play. No fine, warning as may have been an oversight.
- Email from SAC Chair seeking advice from MC re blank players being entered into Results Vault. SAC Chair has contacted clubs involved.

- Email from Stirling re Premiership table not reflecting correct results. Email Clubs to advise. Ask S Matulick ? write a program to manually calculate the Premiership Tables due to this problem for this season. **Action: S Manuel**
- Emailed from Sue Hutson re junior score had been entered incorrect. No further action.
- Emailed letter from JAC Sue Hutson re HTA being winner of Region of the Year. Discussion ensued. HTA Secretary was not advised of nominations. President to write letters to Andrew Wilson and Sue Hutson. **Action: M Benson**
- Steve Wood, CEO, Tennis Australia, advising of another coaching association ATPCA, which they don't endorse. **Action: M Benson**
- Letter from David Hall, opinion from Mr Hall has been received re tabling of minutes. Proposed that minutes be sent to all Sub Committees only. **Action: S Manuel.**
- Email from S Hutson re generic email addresses for all HTA positions and a nomination form on the HTA website that can be downloaded into a spreadsheet. Discussion ensued. **Action: S Manuel**

***Correspondence Out:***

- Country Carnival information to Clubs.
- General emails to MC.

**3. Treasurer's Report**

**Adrian Pobke**

A Pobke distributed the printed financial report for consideration and approval.

3.1 Invoices for Payment: Nothing substantial this month.

3.2 Association Accounts, Receipts and Expenditure Statements were briefly reviewed:

Working Account Balance	<b>\$17,669.55</b>
Investment Account Balance	<b>\$44,308.58</b>
Total Cash Balance	<b>\$61,978.13</b>

Moved Adrian Pobke, seconded Mark Benson. Financial report as presented was accepted by members present.

**4. Tennis SA Report**

**Mark Benson**

President to send congratulatory letter to Littlehampton. **Action: M Benson**

**5. Recording Secretary Report**

**Fiona Pobke**

F Pobke's report was presented and discussed.

**6. Hills Facilities Management and Planning**

- Hahndorf, working bee has been carried out. Meeting proposed to email Clubs asking who is responsible for clearing and regular maintenance around courts, i.e. Club and/or council, and have clubs had any concerns. Seeking advice with regard to liability. **Action: R Bond-Wallner**
- Aldgate: Working bee occurring.
- Onkaparinga - hoping to have bitumen down by Christmas.

**7. Other Business**

- 7.1 Graham Badger Sports Promotion. S Manuel to refer to Tennis SA.
- 7.2 Junior Hills Closed tournament forms have been sent to clubs by A Klatt. 25/1/13 4-8 pm, 27 and 28/1/13. SportsFirst sponsoring. Entries close 15/12/12 at 5.00 pm.

**8. Next Meeting: Monday, 17 December, 2012**

Meeting closed at 9.30 pm.

Minutes Confirmed .....

  
Mark Benson HTA President