

Hills Tennis Association Inc.
Minutes of the
Management Committee Meeting
held
Monday 22 October, 2012, 7.00 pm
at Mark Benson's Home

Attendees: Mark Benson, Sally Manuel, Robyn Bond-Wallner and Adrian Pobke

Apologies: Jody Whittaker, Lauren Thurgood

Chairperson: Mark Benson

Meeting opened at 7.10 pm.

1. Minutes

1.1 Minutes of last meeting 24 September, 2012. Minutes of meeting was approved by members present. apart from the adjustment below:

- Item under correspondence in, wrong date registered: Tennis SA Awards Night notice Friday 9 November **2012**, and nomination form. Clubs to be reminded to nominate and book.

1.2 Action and Business Arising from Minutes not elsewhere discussed on the Agenda (and action carried forward from last meeting):

- Minutes Request Jo Casey: President spoke to David Hall who will provide a short legal opinion by next meeting. **Action: M Benson**
- Tennis SA Awards Night notice Friday 9 November 2013, and nomination form. Clubs to be reminded to nominate and book. **Action: S Manuel**
- Junior Grading has been undertaken and completed, just waiting on program. MC are to request next season that JAC send an explanation to each Club Coordinator explaining reasons behind grading, particularly where teams did not achieve requested Division, including make-up of that Division, i.e. where they came from in the previous season. **Action: S Manuel.**
- S Manuel to request that F Pobke draw up template of what she actually requires, sending it to all clubs requesting them to fill in the information and return to her. **Action: S Manuel**
- Ball Orders: Adrian to contact Littlehampton to ascertain number of balls they ordered independently so we can accurately advise Slazenger of our future requirements. **Action: A Pobke and advise S Manuel**
- Delivery of Slazenger goods: Deliver to A Pobke. Shade cloth (2 pieces) to be given to OTC this year. Court signs (12): Aldgate Nos. 3 & 4, Sally to email clubs to see if and what numbers they need. **Action: S Manuel**

2. Secretary's Report

S Manuel

Correspondence In:

- Letter from Chris Badenoch (Uraidla) and Jill Whisson (Stirling) re entering teams into Eastern Districts Association (EDA). Letter of approval has been forwarded by President.

- Country Carnival information received from Sue Hutson, issued to all club junior coordinators. Junior Teams 5-9 January 2013; Seniors 5-8 January, 2013; Junior Individual 10 January 2013; Senior Individual 9 January, 2013, all at Memorial Drive. Trial date is 25 November, 2012, at Anembo.
- Results Vault recording issues from Fiona Pobke.
- Tennis SA annual Association Affiliation form.

Correspondence Out:

- Letters of approval for Stirling and Uraidla to enter EDA.
- Letter to Barb Le Cornu re permission for the junior boys and girls Hahndorf EDA Friday night competition.

3. Treasurer's Report Adrian Pobke

A Pobke distributed the printed financial report for consideration and approval.

3.1 Invoices for Payment: Nothing substantial this month.

3.2 Association Accounts, Receipts and Expenditure Statements were briefly reviewed:

Working Account Balance	\$7,679.55
Investment Account Balance	\$44,308.58
Total Cash Balance	\$51,988.13

Moved Adrian Pobke, seconded Mark Benson. Financial report as presented was accepted by members present.

4. Tennis SA Report Mark Benson

Brief discussion ensued as to who should possibly be nominated in the Tennis SA Awards. Significant work is required when nominating.

5. Recording Secretary Report Fiona Pobke

Fiona Pobke's report, current season underway, a few 'hic ups' with Results Vault which have been fixed. A few clubs have sent in senior sheets inadvertently and a few have not sent junior sheets. Nairne junior score sheets haven't been received until Friday and Stirling Blue Div 1 men have been late for last two week entering results - Fiona to send email to them, c.c. MC, advising if they don't send/enter on time they will be fined. **Action: S Manuel**

Problems still occurring with inconsistent score sheets. Email to go to all clubs again asking them to ensure that each team coordinator checks that each score sheet matches before signing off, as this leads to considerable lost time by HTA Recording Secretary. **Action: S Manuel**

Fiona should continue copying Sally Manuel into problems. Sally to advise Fiona. **Action: S Manuel**

6. Hills Facilities Management and Planning

- Onkaparinga - no further news to report, still waiting for result of current works undertaken.

- Aldgate Clubrooms: Demolition delayed, however, completion date hasn't changed. Shed will be erected by toilets temporarily. Sally Manuel will email clubs playing at Aldgate advising of any issues. **Action: S Manuel.**
- Verdun: Bitumen down, all going to plan.
- Complaints have been received from clubs playing at Summertown that balls are not lasting at all. MC to discuss with SAC/JAC feasibility of providing additional new balls for all seniors matches and discuss Summertown use as a finals venue. Mark to email JAC/SAC. **Action: M Benson**

7. Other Business

- 7.1 No further information from Ross Coleman received.
- 7.2 John Wesley (Strathalbyn) team has been winning. Mark Benson to contact out courtesy. **Action: M Benson**
- 7.3 Mark Benson will be away from 5-15 March, 2013.
- 7.4 Adrian Pobke will be away from 12-16 November and 23 November to 5 December, 2012.

8. Next Meeting: Monday, 19 November, 2012

Meeting closed at 8.30 pm.

Meeting Confirmed
 Mark Benson HTA President