

Hills Tennis Association Inc.
Management Committee Meeting
Monday 4th March 2013 - 7pm.

MINUTES

Present: Mark Benson, Robyn Bond-Wallner, Sally Manuel, Adrian Pobke
Chairperson: Mark Benson

1. Minutes

1.1 Minutes of last meeting 4/2/13 Moved: Mark Benson Second: Robyn Bond-Wallner
Carried.

2. Secretary's Report

Sally

Correspondence In

Finals – on web pages and results vault

Peter Goldsmith - Website

MPO queries/list

Tennis SA Hot Shots

Correspondence Out

Generic Emails

Senior Finals to clubs

MPO queries

3. Treasurer's Report

Adrian

3.1 Invoices for Payment

3.2 Association Accounts, Receipts and Expenditure Statements

3.3 Working \$ 11,878.10

3.4 Investments: \$44,901.60

3.5 Cash Balance: \$58,462.20

Moved: Mark Benson, Second: Sally Manuel **Carried**

4. Tennis SA Report

Mark

Foundation cup trials Sunday 3rd March well attended.

Need to encourage clubs to be involved with club based Hot Shots and Hot Shots in schools program.

Joint letter to schools from Tennis SA and HTA President to advise of the schools Hot Shots program suggested.

Clubs to be asked to advise HTA if they are going ahead with the program – Sally to email Andrew Wilson re: which schools have taken up the offer in the hills.

Sally to email Andrew Wilson and Steve Baldas thanking them for visiting and information provided to the SGM.

5. Recording Secretary Report

Fiona

No report tabled.

Results Vault meeting last week, attended by Adrian. Future Results Vault changes (which appear to be significant) to be discussed at April MC meeting.

6. Hills Facilities Management and Planning

Aldgate – club at lock up stage

Onkas - Complete

Mark

7. Other Business

- Junior Nomination Forms – 2 + teams in same division per club AGM (explanation for division selections) **Sally**
- Policies – brief discussion re code violations, perhaps policies need to refer to Disputes Committee policy for code violations rather than duplicate on each policy. **Robyn**
- Demerit Points have been changed between old and new policies. Who is qualified to give the warnings, etc., and some general formatting changes. Robby happy to meet with Jo and Sue to discuss this. **Robyn**
- Letter from President of member club, regarding more transparency in AGM financials and the possibility of sending out with Agenda for prior perusal, was tabled.
- Treasurer required to organise financials before the AGM to be emailed with the AGM agenda, consolidated figures incorporating all expenses across HTA as a whole, gratuities need to be listed individually on these financials. **Adrain**
- Gratuities - the distribution of gratuities, along with the previous two seasons as a comparison, will be sent out with the Agenda then member clubs present at the AGM can ratify the current year's distribution before being paid for this season. Proposal that gratuities be emailed for the last 3 seasons and be voted on at AGM – Moved: Mark Benson Second: Robyn Bond-Wallner **Carried**
- Investment Account:
 - SGM - \$44,901.60 earmarked to development for headquarters – question raised why in the last 2 years this had not been discussed at MC level.
 - Concerns that the money in the investment account could be for profit for a not for profit organisation, clarification should be sought.
 - Treasurer reported this money been generated over the years, from approximately 90% fees, donations.
 - Is there a limit the not for profit organisations can keep? Clarification should be sought.
 - Motion - Mr John White be consulted as an independent accounting opinion regarding the funds being invested in fixed term deposits ie: tax accounting implications, etc. and could he report in the next 6 weeks before AGM - in favour Mark, Robyn, Sally.
 - Discussion for proposal of headquarters to be discussed at the AGM
 - Clubs need to be asked at AGM what they would like done with invested monies.
- Jody to continue as HTA cheque signatory.
- Onkas / Aldgate updating photo info on website.
- Recommend that MPO's be reminded at the end of this season.
- Mark away 5th March to 16th March.
- Proposed AGM date April 29th.

Next Meeting 8th April 2013 Mark's 7.30pm Meeting Confirmed

Mark Benson HTA President