



HILLS TENNIS ASSOCIATION INC

PO Box 263 Stirling SA 5152

Minutes of Management Committee Meeting held Wednesday

18th March 2015, 7.30pm at The Haus, Hahndorf



Present –Myles Pope, Jo Casey, Ian Barry, Fiona Pobke, Adrian Pobke

Apologies –Melissa Hutchesson, Paul Bartley, Ian Campbell

1. Minutes

1.1. Minutes of last meeting accepted as an accurate record. To be distributed on web.

1.2. Action and business arising from Minutes not elsewhere on the Agenda –

- Results Vault adjustments – now done.
- Missing player names – Round 5 Aldgate v Hahndorf. **Fiona to do ASAP**
- Star Club Policy – Mel to report next meeting.

2. Secretary's Report

2.1. Correspondence In

- Replies to GF Invite for Life Members - Angus Thomson will attend @ Anembo. Sue Hutson should also attend. 1 uncontactable, 4 have declined, 2 are unsure of their arrangements and 7 are yet to reply. **Jo to compose letter** to life members explaining format/timing of the day, expectations for presentation etc.
- Various advertising material
- Masters Games – request us to advertise to encourage participation.

2.2. Correspondence Out

- Request to Australian Masters Games for suitable material to post on HTA website.
- Replies to relevant companies who requested their products be advertised through HTA.

3. Treasurer's Report

3.1. Accounts for Payment

- Approved as presented.
- MC decided that no prior approval by the committee is required for payments under \$1000, but anything over that does need approval - either via email or at next meeting.

3.2. Association Accounts, Receipts and Expenditure Statements

- Presented at the meeting. High Interest Account \$5 023.04; Working account \$1 536.90; Investment account \$48 602.40; Total funds \$55 162.34
- New signatories required for electronic payment – Myles to be signed up, Barry McFadyen to remain. Adrian to organise paperwork and present at next meeting. Adrian moved that the Treasurer's report be accepted, Ian seconded. Carried.

4. Tennis SA Report

- No report.

5. Recording Secretary Report

- Still chasing comp planner re points calculation div 3 Mens' match from Round 7 – incomplete matches. Finals venues all done. Some players still missing requiring follow up. Recommend not to penalise junior players for non appearance of names on Results Vault.
- Recording Secretary contract renewal – Adrian, Fiona and Mel to retrieve records of Recording Secretary contract to determine its expiry date – this year or next? Fiona happy to train new person into the job in the coming year.

6. Sub Committee Reports

6.1. SAC Report

Finals - progressing well with very few issues. Plans for Grand Finals at Anembo & Mt Barker in place. Court allocations discussed for these matches.

Port Elliott Tennis Club - enquired about possibility of some senior teams joining HTA due to possible changes at their Association. Would Hills players be prepared to travel to the coast? Decided that many would see Port Elliott as being too far to travel. Juniors playing Seniors would physically not be able to get from a 10.30 match to a 1.00 match at Port Elliott. MC suggested that if Port Elliott TC were prepared to arrange home matches at another venue – eg no further than Strathalbyn or John Wesley, this may be a possibility.

Summertown Courts – concerns raised from frustrated players about the state of Summertown courts. Summertown indicated informally that they are very keen to upgrade, but feel that funding has always gone elsewhere whenever they have applied for it. Discussion point for AGM. HTA wishes to support Summertown in upgrading their courts - would be good to have a plan from them as to how this is going to be addressed in the near future. Perhaps use alternate venue until courts are upgraded.

EDTA Participation of Hills Players – Stirling have asked the HTA to review the current rules regarding EDTA participation. A rep will attend an MC meeting in the near future to put forward a proposal for change. Concerns also been raised at Junior level, particularly with recent Hills Winter nominations being quite low. Clubs need to adhere to the current requirement that ANY team intending to participate in EDTA must gain HTA approval. Rules of Match and Play to be clarified/adjusted next season. To be discussed next meeting.

6.2. JAC Report

Junior Finals: Going well, thanks to Fiona for loading venues onto Results Vault. Issues arising (now resolved):

- Scoresheet score filled in by players which ended in disputed result – 1 game – draw incident. Outcome – have asked team managers to complete scores entry on the scoresheet and have both scoresheets next to each other.
- Names loaded into vault...fixed by Fiona
- Wording of Rule 5.2.1 (b) “Doubles – The number 1 singles player MUST play in the first (top) double”. Occasionally number 1 singles player doesn’t play doubles. Jo reported similar query at senior level – rule change required to clarify.
- Code of conduct breach – addressed by JAC. Outcome - warning and written apology from adult to player involved.
- Complaint of behaviour of Div 9 junior. Littlehampton Junior co-ordinator has spoken to father and player and confident it will be curbed.
- Numerous permits Ok’d by JAC due to injury and absence - work on whether team is strengthened or not for outcome.
- As Aldgate have 3 junior teams playing at Anembo this week, have asked they provide supervisor and scheduled matches all together on courts 7-12.
- Asked Mt Barker for info/guidelines re Grand Finals (8.30am 2 teams playing here) due to Show Day - inform opposition teams when received.
- Pennants/medallions to be given to hosting clubs this week. Ian absent on GF day.

Compass Draw – 14 and Under cancelled due to heat policy. 12 and Under team made semi-finals in main draw, the other won the consolation draw (1st round loser).

Foundation Cup trials – Sunday 3rd May (due to school holidays and court availability). 10, 13 and 15 and under trials. Anthony Klatt to organise for online entry to Myles.

Winter Pennant – approximately 40 players registered at this stage (closing soon) so Hills will have at least 8 teams competing in Southern Districts.

6.3. Night Tennis

No report

6.4. Midweek

Mystery doubles on 31st March at Onkaparinga courts – social morning. Awards for best performing player, best over 55, and winning team.

6.5. Hills Facilities and Management and Planning

No report.

7. **Other Business**

7.1. Standard Gratuities – Decided that these will be paid for Honorary positions:

Position	Honorarium Unit	Approx. Hours worked
President	1.0	100
Vice	0.2	20
Secretary	1.5	150
Treasurer	3.0	300
JAC Chair	1.5	150
SAC Chair	1.5	150
JAC Secretary	0.4	40
Junior Devel Coord	0.5	50
Night Tennis Coord	0.5	50
Trophy Coordinator	0.5	50
Midweek Coordinator	0.3	30

- MC decided that the value of one gratuity unit = \$300 for the 14 /15 season.
- These Gratuities based on the approximate time involved and any administrative costs that aren't reimbursed directly eg mobile phone, printing etc.
- Some previous gratuities are now covered under other roles.
- **Gratuities** – Third parties
 - Junior Program – 1.0
 - Junior Country Carnival Coordinator – 0.6
 - Senior Programmer - to be discussed next meeting. Possibility of seeking alternative provider – eg Steve Matulick, Results Vault
 - Junior Winter Coordinator – 0.4

7.2. Other “suppliers” to invoice the Assoc on the agreed amount for their role.

7.3. **HTA Headquarters consultation** – Anembo & Piccadilly seen as current possibilities, with the HTA looking to seek submissions from other clubs too. Myles to ask clubs for expressions of interest. Myles moved that the committee approve the idea of looking into a HTA office/headquarters in principal, Jo seconded. Wide consultation and transparent process to all clubs required.

7.4. **Communication** – Mel to discuss next meeting

Next meeting 20th April, 7.30pm at The Haus - **Melissa to book**

Meeting closed 10.55 pm.